

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2020**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 5/28/2020

Time: 8:00AM

**EMERGENCY MEETING**

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present by teleconference: Jeff Jackson, Beth Tischler (attended in person), Craig Shoup, Tom Fullen

(\*action items)

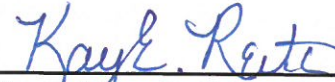
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 5/26/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Yes – 3
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioner Zimmerman attended the Family Children First Council Executive meeting yesterday. Commissioner Zimmerman talked to them about the hiring process for the new director to replace Cathy Glassford as she retires. They voted on several contracts for Help Me Grow program. They have a new Parent Contact on the Board. They reviewed financials. The Imagination Library Program was discussed. The County already has several programs for children in the County and two thirds of the children that would be signed up for the Imagination Library are already covered. Help Me Grow referrals are down but they feel there are still children out there that need help. They had no use for the substance abuse funding so they are redirecting to another fund that could make better use of the funding. There are now sixteen licensed Foster homes in the County and five more being looked at.	Russ Zimmerman		

	<p>Commissioner Zimmerman was on the pre-bid meeting video conference at 10:00am yesterday for the Better Building project. There were several contractors on the call that were interested in the project including Mosser Construction. They are looking at a start date for the project the week of July 6<sup>th</sup> or 13<sup>th</sup>. The time period to complete was 190 days. There was a question on whether this was going to work since portions of the project need to be done prior to January 1, 2021. Bid opening is by video conference. They are going to do a walk through next week.</p>	Russ Zimmerman		
	<p>Commissioner Reiter attended a ZOOM meeting for the Convention and Visitors Bureau. They had their State Audit completed. There was a minor issue in the audit concerning voided checks and the proper bookkeeping documentation. The Audit itself was very clean other than the check issue. They received the SBA loan for \$3,000.00. It is called a loan however they do not have to pay it back. They tried to get two other funding grants but were turned down because they are a 501-C4 and are not eligible. Peggy Courtney, Visitors Bureau Executive Director, put together a revised 2020 budget and they are still realizing a negative balance. Commissioner Reiter asked the other Board members if they were concerned and what the plan was to cover this. Peggy stated they could get into their reserve and they do have a CD they can cash out without penalties. Commissioner Reiter also informed Peggy the Commissioners were not sure when they would be able to resume tours in the old jail. The building project is put on hold and they are doing a month to month lease with the Fair Board. They may possible do some renovations to the office. They are starting activities back up in October for the 2020 celebrations.</p>	Kay E Reiter		
<b>Commissioners and Administrator Discussion</b>	<p>OPERS pick up for JJC was discussed. Judge Smith presented the numbers for transitioning the staff at the Detention Center from the OPERS pick up. The transition will not need any additional funding to complete. The Commissioners agreed to make this change. A resolution will be presented next week.</p>	Theresa Garcia		

* <b>Then /Now Documents</b>	One certificate was presented by the Board of Elections. A PO was not put in place prior to the purchase. One invoice makes up this certificate. Sharie Chagnon - \$13.90	Board of Elections	\$13.90	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
* <b>Personnel</b>	None			
* <b>Travel Requests</b>	None			
<b>EMS</b>	<b>Jeff Jackson – EMS.</b> Jeff joined his regular meeting by teleconference. The Covid-19 is their biggest issue. They have one or two runs a day they are checking on someone possibly testing positive and they are still using the same precautions. They are trying to stay ahead of any issues in extended care or assisted living facilities. They do a doorway evaluation on all calls by interviewing the patients to assure they are properly equipped before entering. Most of the equipment can be cleaned and reused. They are keeping an eye on where they are at on run counts. They are actually back up to average runs. He has had a couple resignations which leaves one hole in their schedule. He would like to fill the positions if that is approved. The Commissioners all agreed he needs to stay staffed. Mayor Greenslade from Green Springs has reached out along with a couple of Township Trustees in that area regarding possible services from Sandusky County. We will need to talk to the Prosecutors Office on how to assist entities outside of the County.	Jeff Jackson - Chief		
<b>Prosecutor</b>	<b>Beth Tischler – Prosecutor.</b> Beth came in at the request of the Commissioners to discuss contract matters.  At 9:32am Commissioner Miller made a motion to enter executive session.  At 9:52am Commissioner exited executive session  The Commissioners discussed suspending the contract discussion with Perry ProTech for the back-up system for the Clerk of Courts. The County currently is running ten back-ups and the Commissioners feel this is an unnecessary expense at this time. A memo will be sent to the Clerk of Courts addressing the contract.	Beth Tischler – Prosecutor		* Motion: Move to enter executive session. Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3  * Motion: Move to exit executive session. Moved by Scott Miller: 2nd: Russ Zimmerman Yes - 3

<b>* Resolutions (10:00am)</b>	2020 – 157 AUTHORIZING AMENDMENT #2 TO THE SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS) PURCHASE OF SERVICE CONTRACT WITH WSOS FOR TRANSPORTATION SERVICES	DJFS		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 – 158 AUTHORIZING AMENMENT #2 TO THE WIOA/CCMEP & TANF/CCMEP YOUTH PROGRAM SUBGRANT AGREEMENT BETWEEN GREAT LAKES COMMUNITY ACTION PARTNERSHIP AND SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.	DJFS		
	2020 - 159 APPROVING APPROPRIATION TRANSFER FOR DJFS WIOA FUND FROM CONTRACT SERVICES (\$40,000.00) TO SUPPLIES	DJFS	\$40,000.00	
	2020 - 160 IN THE MATTER OF APPOINTMENTS OF BOARD MEMBERS FOR THE SANDUSKY COUNTY TRANSPORTATION IMPROVEMENT DISTRICT (SCTID)	SCTID		
	2020 - 161 APPROVING APPROPRIATION TRANSFER FOR JUVENILE COURT FROM SUPPLIES (\$8,048.00) TO CAPITAL OUTLAY	Juvenile Court	\$8,048.00	
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – Craig Shoup, News Messenger Elected Officials – none			
<b>* Adjournment (10:11am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3

Signature of:



Kay E. Reiter, President



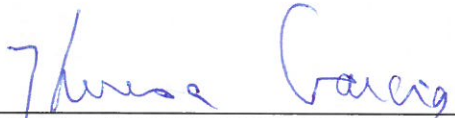
Russ Zimmerman, Vice President



Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio